

## Disaster Preparedness Grant Application & Criteria



### Key Grant Details:

- Grants are available in amounts of US\$5,000 - US\$10,000
- Grants available year round; districts may only apply once every three years
- Request must be made in advance of a disaster
- Local funds must account for 10% of the grant request
- Priority will be given to districts susceptible to regular and repeated natural disasters and those that appoint ALERT Chairpersons or an equivalent position

### Eligible Project Ideas:

- Participation in local emergency response or disaster training programs
- Stockpiling of key materials and supplies for future response
- Assembly of disaster kits or relief kits
- Advance support for first responders, food banks, medical facilities and shelters
- Public relations and outreach activities to encourage community preparedness

Disaster Preparedness grants are intended to support districts interested in partnering with local authorities and other community organizations to plan and prepare for future relief efforts. The objective is for Lions to identify needs and determine their role in the community long before a disaster strikes. Lions are encouraged to engage in advance planning through training and partnering with local emergency/disaster management services and other social agencies.

Lions maximize the investment of grant funds and have a greater impact in the community when they partner with local agencies to identify needs and determine their role long before a disaster strikes.



To apply for a Disaster Preparedness grant, the District Governor must submit a proposal with the following information:

- A. Detail the history of natural disaster activity in the region, noting frequency and severity. Include information on previous LCIF Emergency grants awarded to the district.
- B. Describe the current/existing emergency plan for Lions and other local organizations in the district. Describe Lions involvement, if any, with prior relief work in the project area.
- C. Outline the Lions' plan of action to support disaster preparedness, including a full project description, identifying the project area, the number of intended beneficiaries, a budget and timeline. Include information on any partners, the Lions' involvement and publicity plans.
- D. Explain how this project ties into the overall local emergency and disaster preparedness plans in the community.

## Grant Criteria:

1. Districts may apply for grants once every three years. Individual clubs may not apply.
2. Grants are available in amounts of US\$5,000 – US\$10,000.
3. The number of Disaster Preparedness grants awarded annually is limited by the US\$250,000 funding cap for the program.
4. Grants may be requested at any time. However, grants are intended to support pre-planning activities and must be applied for well in advance of a disaster.
5. Local Lions funds must account for 10 percent of the grant request.
6. Priority will be given to districts susceptible to regular and repeated natural disasters and those that appoint ALERT Chairpersons (or equivalent position).
7. Districts have 6 months to use the funds. Grants are not intended to establish reserve funds and any unused funds after this 6 month period must be returned to LCIF.
8. Grants are not intended to support ongoing operational expenses.
9. Lions must actively deliver and participate in the disaster preparedness activity; grant funds may not be handed over to another organization for their use.
10. Applications submitted by the district should: a) detail the history of disasters in the region (noting frequency and severity); b) explain the current/existing emergency plan for Lions and other local organizations in the district; c) outline the Lions' plan of action to support disaster preparedness including a full project description, budget, and timeline, d) include partner details and information on the Lions' involvement, publicity plans; and e) detail how this project ties into the overall local emergency and disaster preparedness plan in the community.
11. Grant requests should include the endorsement of the District Governor and ALERT Chairperson (or equivalent position).
12. The LCIF Chairperson is the approval authority for the grant request.

## Certification by District Governor and Alert Chairperson (or equivalent position)

This is to certify that I have reviewed and understand the Disaster Preparedness Grant criteria and I endorse this request for a grant. As District Governor, I agree to serve as Grant Administrator and to ensure proper and efficient administration of this grant for the purposes approved by LCIF. As the ALERT Chairperson (or equivalent position), I agree to encourage and support this advance planning activity within the District. We further agree to compile and submit a final report on the utilization of this grant to LCIF as required.

Date \_\_\_\_\_

District \_\_\_\_\_

DISTRICT GOVERNOR (Print Name) \_\_\_\_\_

Signature \_\_\_\_\_

Telephone Number \_\_\_\_\_ E-mail \_\_\_\_\_

ALERT CHAIRPERSON (Print Name) \_\_\_\_\_

Signature \_\_\_\_\_

Telephone Number \_\_\_\_\_ E-mail \_\_\_\_\_

## Application Submission

Send the completed application and direct any questions on the grant criteria and project eligibility to the LCIF Humanitarian Programs Department at [LCIFHumanitarianPrograms@lionsclubs.org](mailto:LCIFHumanitarianPrograms@lionsclubs.org) or call our office at (630) 203-3819.



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